

Mandatory Certificate Checklist

- Perform a Mini-RCA on any home problem. It cannot be a work problem – it has to be a home problem.
- You must use the supplied Mini-RCA Blank Report Form for this exercise.
- Fill-in all the boxes on the Mini-RCA form as fully as possible.
- It is strongly advised (although not required) that you fill-in the Mini-RCA “by hand.”
- Indicate which of the following classes you attended:
 - 3 ½ hour Web Training: “Root Cause Analysis for Everyone.”
 - 4 day Live Training: “The Root Cause Experience”
- Fill-in the following information, then send this sheet, along with your Mini-RCA, to the address below. Comments, suggestions, and your certificate will be sent to you.

Name (as you'd like your certificate to read):

Mailing address:_____

Month/Year/Location where you attended the training.

e-mail address (if you want Failsafe to stay in touch):_____

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